

EXPULSION FROM SCHOOL

Date _____

School _____

To the Parent/Guardian of:

Student Name _____

Student Address _____

Dear Parent/Guardian:

You are hereby notified that _____ (Student # _____) has

Student Name

been expelled from school for the offense of _____

Offense

for _____ school days, beginning on _____ and ending on _____.

Your student may return to school on _____.

During the period of this expulsion, your student shall not be on any property or in any building of the Columbus City School District and shall not attend any activity of the District. In addition, as a result of the expulsion, your child will not have access to the School of Choice, Community Choice or Open Enrollment process for this school year.

Ohio Revised Code Section 3313.66 grants you the right to appeal this action to the Board of Education by filing a notice of appeal with the Treasurer within 14 calendar days. To do so, you may send a letter requesting an appeal to the Office of the Treasurer, Columbus City Schools, 270 East State Street, Columbus, Ohio 43215. If you request an appeal hearing, you may be represented in such proceedings and may request that any hearing be conducted in private.

You must accompany your student to school for re-enrollment after the expulsion period. You will be required to show address verification to re-enroll your student. Acceptable address verification documents can be found at www.ccsch.us/Enrollment.aspx. If your student has been transferred to a new school as part of the disciplinary action, you will receive information regarding your student's new school assignment.

Thank you for your cooperation and understanding. The District expects your student to follow school regulations and to put forth more effort in academic work upon returning to school.

Sincerely,

Dr. John D. Stanford
Interim Superintendent